

EDINBURGH SHARED REPAIRS SERVICE**COMPLETION OF WORKS ORDER****CONTRACTORS/SUPPLIERS CODE**

Form Access Ltd		Order Number	
Unit 5		Requisition Number	
Royal Elizabeth Yard		Requested By	
Kirkliston		PLEASE CARRY OUT THE DESCRIBED WORK TO: 1- 6 AND 7-8 SAUNDERS STREET, EDINBURGH, EH3 6TQ	
EH29 9EN			
DELETE AS APPROP.	EMERGENCY REPAIRS – RECOVERABLE		

Description of works:

Execute any works necessary for:

In the interest of public safety, INVESTIGATE AND TEMPORARILY MAKE SAFE LOOSE / UNSAFE MASONRY blockwork to the gable ends of the buildings facing public footpaths and entrances at 1-2; 5-6; 7-8 SAUNDERS STREET, EDINBURGH, EH3 6TQ ·& INDIA PLACE. Erect and install scaffolding crashdecks, as per the Consultant Stuctural Engineer's site report and specification.

Please note the scaffold will be on a weekly hire until the owners carry out the permanent works collectively, The Edinburgh Shared Repairs Service (ESRS) are not carrying out any permanent works.

Including works incidental to and required to execute the works, all access and specialist reporting where required.

Officer Attended - From 23/12/2025

CONTRACTOR INSTRUCTED - FROM 23/12/2025

SR REF: 25/04943

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Schedule of works:

Item No	Specification Code	Description	Unit Cost	Quantity	Cost
1	ESR204	Scaffold install [REDACTED] Emergency /out of hours call out @ [REDACTED] [REDACTED] 2 x scaffold inspection as part of install.	[REDACTED]	1	[REDACTED]
Total 12,896.25					

Notice Ref	26/00027/24_E		
Estimated Cost	[REDACTED]	Project Number	1N260008
As per General Conditions of Contract			

Works**Authorised**

[REDACTED]

**Print
Name**

[REDACTED]

Date 14/1/2026**Countersigned
(if value over
£300)**

[REDACTED]

**Print
Name**

[REDACTED]

Date 19/01/26**Order Raised****Print
Name**

[REDACTED]

Date**Order Verified****Print
Name**

[REDACTED]

Date***On completion of approval this must be emailed to the Contractor**